



St. Michael's Church of England Primary School



Carlisle Road, Dalston, Carlisle, Cumbria CA5 7LN · Tel: 01228 711544 · Headteacher: Mrs J Paisley

Our school values: Respect · Kindness · Challenge · Forgiveness · Perseverance

Dear Parents

2 September 2020

Let me begin by saying how lovely it was to welcome our children back this morning. They coped very well with our new routines and settled back into school life quickly and with no fuss. Thank you for your support in enabling this to be the case.

As promised we will constantly be reviewing our procedures in school around Covid 19 and the purpose of this letter is to inform you of some slight changes we will be making with effect from tomorrow morning (Thursday 3 September).

Face Coverings

We are requesting that all parents and carers who are dropping off or picking up on the school premises wear a face covering. It can be difficult to socially distance at these times and the purpose of this is to protect both the children as they enter and leave school and also other adults. I would appreciate your support with this.

Junior Collection

Pick up time from the Junior yard was very congested and I feel it is important that we try and remedy this straight away. The driveway is too narrow a space to accommodate lots of parents and we are asking people to avoid waiting there. From tomorrow the following pick up arrangements will be in place (please note morning drop off currently remains unchanged):

Year 3 – will exit onto the Junior playground. If you are collecting your child from the school premises please come onto the yard, into the area near the Year 3 exit and maintain social distance from others, rather than standing in the driveway. If you are arranging to meet your child away from the school premises please ensure they know exactly where to meet you.

Year 4 – will now exit through the side door that they come in through in the morning. Miss Atkinson will see them out of the door. If you would like to meet them on school premises they can wait inside the gate until you arrive, or they can exit through the side gate and meet you in a pre-arranged location.

Year 5 – will now exit onto the Infant playground at 3.30pm. You can either meet them on the front Infant playground (maintaining social distance) or can arrange to meet them away from the school premises. If you are meeting them on this playground please do not arrive before our Infant classes have left at approximately 3.25pm.

Year 6 – will exit onto the junior playground. If you are collecting your child from the school premises please come onto the yard, into the area near the Year 6 exit and maintain social distance from others, rather than standing in the driveway. If you are arranging to meet your child away from the school premises please ensure they know exactly where to meet you.



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Collecting Children from More Than One Year Group

We would suggest collecting younger children first. If you need to visit more than one playground to collect and you do not want your older children leaving the premises without you please ensure that they know that they must wait with a staff member at their exit until you arrive. Please ensure that children remain with you while you are waiting to collect others.

Children Walking Home Alone and Older Siblings Collecting Younger Siblings

Many of you have taken this opportunity to either allow your children to walk home themselves or walk to a pre-arranged place. In some cases older siblings are supporting younger brothers and sisters with this. If this arrangement is in place for your children we are suggesting that older siblings arrange to meet their brothers or sisters at the younger year group exit and that you explain to the younger child/children that they should wait with their teacher until their sibling arrives. If either of these scenarios is the case for your family you may find it helpful to inform school of the arrangement.

Can I also ask that you speak to your child about road safety and remind them to cross with our lollipop man, Steve.

Hopefully these changes to our end of day routines will mean that we are able to keep everyone as safe as possible whilst on the school premises, and help us to avoid having to stagger collection times.

Yours sincerely

Mrs J Paisley
Headteacher